

BOROUGH OF CARLISLE

COUNCIL MEETING

March 14, 2024

6:00 PM

MOMENT OF SILENCE Councilor Mellen

PLEDGE OF ALLEGIANCE TO THE FLAG Councilor Mellen

ROLL CALL

OPPORTUNITY FOR CITIZENS AND VISITORS TO BE HEARD

Members of the public and visitors may address Borough Council at this time on specific issues of concern relating to Borough government. This is a public meeting and we welcome your questions, comments and suggestions. Those individuals who called ahead and requested to be on the agenda will be called upon first - all others will be recognized by raising their hand. The Mayor may request that citizens who have concerns with a scheduled agenda item delay their comments until Council addresses that agenda item.

In order to reflect accurate meeting minutes, we ask that those who wish to address Council come forward to the podium. Individuals addressing Council are asked to give their full name and address (business or home) before beginning to speak. Citizens and visitors are asked to keep their comments brief, concise and must be limited to five minutes. This will permit everyone who wishes to speak an opportunity to do so.

CITIZENS TO BE HEARD

PRESENTATION

CONSENT AGENDA

The following is a list of routine items which do not appear to be controversial in nature and which probably do not require additional discussion. They can be acted on by one motion in their current form. If discussion is desired on any particular item, any member of Council, or the public, may request the item be removed from the Consent Agenda and that item will be considered separately.

A. Minutes:

Council Workshop Meeting Minutes 1/31/2024
Council Meeting Minutes 2/8/2024

B. Approval of Bills and Investment Transactions:
Expenditures as of February 29, 2024

General Fund	\$ 696,727
Water Fund	\$ 304,625
Stormwater Fund	\$ 65,486
Sewer Fund	\$ 230,912
Solid Waste Fund	\$ 3,215
Capital Project Fund	\$ 35,762
Parking Fund	\$ 17,739

C. HARB

The HARB recommends that Borough Council approve the following Certificate of Appropriateness:

- 1. A request for a Certificate of Appropriateness for Joseph Wasiak of 246 South Hanover Street to remove the existing asphalt shingles and to replace a standing seam metal roof to be in-kind with the existing metal roof sections.*
- 2. A request for a Certificate of Appropriateness for Louis Traini of 126 South Hanover Street to Remove 13 grid style windows and replace them with grid style Anderson 100 series windows.*
- 3. A request for a Certificate of Appropriateness for Sarah Niebler of 265 S. Hanover Street to remove the existing metal roof on the front of the house and replace in-kind and to remove the existing metal roof on the rear and replace with asphalt shingles.*

D. Economic Development Committee

- 1. Borough Council may consider approving a letter of amendment to extend the term of agreement with Delta Development Group for an additional twelve months beginning April 5, 2024.*

E. Employee Relations and Citizen Participation Committee

- 1. Borough Council may appoint Jamie Long as an Assistant Open Records Officer.*

F. Public Safety Committee

- 1. Borough Council may authorize the temporary closing of several Borough streets for Dickinson College's 251st Commencement on Sunday, May 19, 2024 from 8:00 a.m. – 2:00 p.m. Approval shall be contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable costs and 10% of the fixed costs associated with this event.*
- 2. Borough Council may authorize the closure of North Pitt Street between K and I Streets on April 16-21, 2024 and October 1-6, 2024, between the hours of 7:00 a.m. -10:00 p.m. daily, to facilitate the drop off and pick up of vehicles for Carlisle Events Auto Auction at the Carlisle Expo Center. Approval shall be contingent upon the receipt of a valid Certificate of Liability Insurance form naming the Borough of Carlisle as an additional insured and the applicant reimbursing the Borough 100% of the variable and 10% of the fixed costs associated with these events.*

REGULAR AGENDA**TABLED, CONTINUED, AND RECURRING ITEMS****REPORTS FROM ELECTED OFFICIALS****A. Mayor's Report:****REPORTS FROM COMMITTEES****A. Economic Development**

1. Borough Council may authorize the drafting and advertising of an ordinance to enter into an Agreement by and between the Downtown Carlisle Association [DCA] and the Borough of Carlisle [Borough] retroactive to January 1, 2024 through December 31, 2024.

B. Public Safety:

1. Borough Council may approve the purchase of a 2024 Ford F-150 Lightning Special Service Vehicle through the Commonwealth of Pennsylvania's cooperative purchasing program (COSTARS). New Holland Auto group, who the vehicle will be purchased from, is a COSTARS vendor.

C. Public Works:

1. Borough Council may authorize the Mayor to sign the Pennsylvania Department of Environmental Protection Sewage Facilities Planning Module Exemption Form for a connection to the Borough's sanitary sewer system from the proposed Dunkin Donuts Land Development at 2 Houser Lane.
2. Borough Council may authorize the full release of the financial security posted by Northside Village LLC for the Lot 5 Northside Village Land Development Plan, in the amount of \$87,289.00 (Eighty-Seven Thousand Two Hundred Eighty-Nine Dollars), to reflect completion of the on-site improvements for the project.
3. Borough Council may approve the purchase of four Scag riding lawn mowers from Cut Above Lawns of Carlisle, Pennsylvania for \$46,031.00 (Forty-Six Thousand Thirty-One Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing (COSTARS) program.
4. Borough Council may approve the replacement of the Ridge Street Pumping Station wet well walkway by PSI Pumping Solutions, Inc. of York Springs, Pennsylvania for \$46,210.00 (Forty-Six Thousand Two Hundred Ten Dollars) through the Commonwealth of Pennsylvania's cooperative purchasing (COSTARS) program.
5. Borough Council may approve entering into a contract with Gregory W. Myers Masonry, LLC. of Carlisle, Pennsylvania in an amount not to exceed \$18,750 (eighteen thousand seven hundred fifty dollars) for masonry repairs to the stone wall at the Old Graveyard (aka Molly Pitcher Cemetery).

6. Borough Council may award the unit price construction contract for the 2024 Pedestrian Curb Ramp Rehabilitation Project to the lowest responsive bidder, Kinsley Construction, LLC. of York, Pennsylvania, in the amount of One Hundred Sixty-Nine Thousand, Six Hundred and Four Dollars and Thirty Cents (\$169,604.30). Borough Council may also authorize any contract change orders needing prompt action in an amount not to exceed five thousand dollars (\$5,000) each, to be approved at the discretion of the Borough Manager and brought before Council for retroactive approval.
7. Borough Council may award the unit price construction contract for the 2024 Ultra-Thin Bonded Wearing Course for Local Roads Paving Project to the lowest responsive bidder, Asphalt Maintenance Solutions, LLC. of Center Valley, Pennsylvania, in the amount of One Hundred Seven Thousand, One Hundred and Sixty-Three Dollars (\$107,163.00).
8. Borough Council may award the unit price construction contract for the 2024 Street Milling and Paving Project to the lowest responsive bidder, Kinsley Construction, LLC. Of York, Pennsylvania, in the amount of Two Hundred Forty-Four Thousand, One Hundred and Twenty-Four Dollars and Twenty Cents (\$244,124.20).

D. Sustainability and Community Planning

1. Borough Council may adopt an ordinance amending the Code of the Borough of Carlisle, Chapter 255, by allowing shared parking within 1,500 feet from a principal use, measured along lines of public access which includes walking distance in the C-1, C-2, C-3, C-4, C-5, UM, R-4, and R-5 Zoning Districts. *(Roll Call)*
2. Borough Council may approve the submission of a multi-municipality Climate Pollution Reduction Grant (CPRG) application for \$27,000,000.00 (Twenty-seven million dollars) to fund a local energy efficiency improvement program and municipal building improvements in Carlisle and Harrisburg.

NEW BUSINESS - This section includes citizens who would like to address Council on any matter relating to Borough government. Comments under this section are governed according to the requirements under Opportunity for Citizens and Visitors to be Heard.

REPORTS FROM COUNCIL MEMBERS & STAFF

ADJOURNMENT

March 2024 – (All meetings will be held at Borough Hall unless otherwise noted.)

14	Council Meeting	6:00 p.m.
22	Planning Commission	5:30 p.m.

April 2024

1	Historical Architectural Review Board	5:30 p.m.
3	Council Workshop Meeting	6:00 p.m.
4	Zoning Hearing Board	6:30 p.m.
4	Parks and Recreation Board (415 Franklin Street)	7:00 p.m.
11	Council Meeting	6:00 p.m.
16	Sewer Authority (54 North Middlesex Road)	6:00 p.m.
17	Municipal Authority (215 Longs Gap Road)	5:00 p.m.
25	Planning Commission Meeting	5:30 p.m.